

ALPHABETICAL COPY

WILLIAM ROCKHILL NELSON GALLERY OF ART
The William Rockhill Nelson Trust

ATKINS MUSEUM OF FINE ARTS
4525 OAK STREET

KANSAS CITY, MISSOURI 64111
(816) 561-4000

No. SHC
Mo. SHC
Invoice No. 1564

PLEASE PUT THIS NUMBER ON REMITTANCE

SOLD TO • Missouri State Council on the Arts
Suite 410
111 South Deniston
St. Louis, Missouri 63105

ATTN: Emily Rice

Invoice Date	6/23/75	P.O. #	VAL3	Terms - 30/Net Min. Billing - \$2.25	Shipped via
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Production and reproduction expenses for filmstrips

\$7.796.12

CREDIT

CAT GALLERY (MSCA)

Budget-

The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China

The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts

April 20th to June 8th, 1975

中華人民共和國出土文物展覽

Accounts with Missouri State Council on the Arts as of 6/18/75

Amount invoiced: 11,303.88 on two invoices
5/13, 1975 10,553.88
6/18, 1975 750.00

Lectures contracted -40 x \$150.00 = 6000.00
Lectures delivered 34 x 150.00 = 5100.00
Amount which will not be spent \$ 900.00

Amount previously reported as not
to be spent \$ 600.00
Addition to that amount as of the
above date \$ 300.00

Net Grant Allocation \$19,100.00
- \$11,303.88
Amount to be carried over
for next fiscal year \$ 7,796.12



State of Missouri

Christopher S. Bond, Governor

Department of Consumer Affairs, Regulation and Licensing

Alfred C. Sikes, Director

Missouri State Council on the Arts

Emily Rice, Executive Director

Suite 410
111 South Bemiston
St. Louis, Missouri 63105
Telephone 314/721-1672

June 17, 1975

Nelson Gallery-Atkins Museum
4525 Oak St.
Kansas City, Mo. 64111

Attention: Mr. Laurence Sickman, Director

Dear Mr. Sickman:

Our records indicate that you have not submitted an invoice for all funds allocated for your application#VAL3.

In order to conform with State close-out procedures, we must be notified by June 20, 1975, whether you will be utilizing your total allocation during this fiscal year, (which ends 6/30/75). We would appreciate your verifying the exact amount, and furnishing us with an invoice, preferably, prior to June 30th. (We have taken note of return of \$600).

(SUBMIT YOUR INVOICE IMMEDIATELY, IF POSSIBLE)

Thank you for your cooperation.

Sincerely,

Emily Rice

Emily Rice,
Executive Director

ER/11

Emmelle
PLOVER BOND
25% COTTON FIBER

Miss. SAC

ALPHABETICAL COPY

WILLIAM ROCKHILL NELSON GALLERY OF ART
The William Rockhill Nelson Trust

ATKINS MUSEUM OF FINE ARTS
4525 OAK STREET
KANSAS CITY, MISSOURI 64111
(816) 561-4000

Invoice No. 1635

PLEASE PUT THIS NUMBER ON REMITTANCE

SOLD TO •

Missouri State Council on the Arts
Suite 410
111 South Demiston
St. Louis, Missouri 63105

Invoice Date	P.O. #	Terms - 30/Net Min. Billing - \$2.25	Shipped via
May 13, 1975	VAL3		
29 lectures to date throughout the State on The Chinese Exhibition of a projected total of 36 @ \$150.00 (Anticipated total billing = \$5,400.00)			\$4,350.00
4 Foundation articles for four (4) audio-visual filmstrips covering different aspects of Chinese civilization pertaining to the Chinese Exhibition, @ \$600.00			\$2,400.00
Adaptation and scripting of four foundation articles for filmstrips			\$3,000.00
Graphics to date for filmstrip production			\$ 48.38
Photography to date for filmstrip production			\$ 755.50
Photography to			
TOTAL			\$10,553.88

CREDIT

C.A.T. GALLERY (M.S.C.A.)



State of Missouri

Christopher S. Bond, Governor

Department of Consumer Affairs, Regulation and Licensing

Alfred C. Sikes, Director

Missouri State Council on the Arts

Emily Rice, Executive Director

Suite 410
111 South Bemiston
St. Louis, Missouri 63105
Telephone 314/721-1672

March 18, 1975

Mr. Laurence Sickman, Director
Nelson Gallery-Atkins Museum
4525 Oak Street
Kansas City, Missouri 64111

Dear Mr. Sickman:

Thank you for your most cordial letter of March 14, 1975, regarding the educational program for the Chinese Exhibition for which the Council is providing assistance. We are appreciative of the prompt attention given our inquiries, and are happy that any misunderstandings are being resolved.

As you know, the members of the Council are deeply interested in the Chinese Exhibition, and were most anxious that the educational program be made available to as many as possible within the state, without local cost, through our assistance.

The wording which you suggested, "supported by", would be preferable to "sponsored by" since in this instance there are many sponsors, i.e. the Gallery, the local lecture sponsor, the funding sources, etc. In some instances, it has been found appropriate for MSCA to be credited by an announcement that "this project (or program) is made possible through the support of the Missouri State Council on the Arts." The exact wording is not as important as conveying the fact that MSCA assistance has contributed to the project. I note from an article sent to our office from the Kansas City Times of March 8, 1975, that this knowledge is being spread.

I know that the Council members will be honored to be included in the preview of the Exhibition. I expect to be in Kansas City at that time and look forward to being able to express to you in person our appreciation for your most cooperative efforts.

Sincerely,

Emily Rice
Executive Director

ER/sp

MISSOURI
STATE
COUNCIL
ON
THE
ARTS

Letter of Agreement

TO: Mr. Laurence Sickman, Director
Nelson Gallery-Atkins Museum
4525 Oak Street
Kansas City, MO 64111

RE: FY'75

Application # VAL3

Project Title Educational Programs relating to the Exhibition
of Archaeological Finds of the People's Republic of China

The MISSOURI STATE COUNCIL ON THE ARTS has reserved funds up to
\$ 20,000 on a matching basis, not to exceed 50% of total costs for
the project identified above.

a 3% reserve of \$600 will be withheld.

Other stipulations: To be used for up to 40 lectures as booked
at \$150 each (\$6,000); production costs of audio-visual program
as per budget (\$12,998.93); and printing (pamphlet of essays to
accompany tapes) at \$1,000.

As soon as possible, please provide the information requested be-
low for each event (see sample invoice attached):

1. Name and address of local sponsoring organization.
2. Individual responsible at local level (usually an officer of the sponsoring organization).
3. Location of event (street, address, and city).
4. Date and time of event.
5. Total contract cost of event.
6. Amount requested of MSCA.
7. Amount guaranteed by local sponsor (do not include #6).

Funds cannot be available for your project without this informa-
tion. Payment delays can be reduced if you provide a memo and an
invoice concerning each event promptly. Performing organizations
are responsible for informing local co-sponsors of their obliga-
tions to provide invoices and any reports which are requested.

The "Report of Events" (form enclosed) MUST be completed and re-
turned to the Council office within 5 days following any event.
Items have been selected from the questions most often asked by
legislators, and for data needed for reports to the National
Endowment for the Arts. Please help us have the necessary data
at hand when needed.

The MISSOURI STATE COUNCIL ON THE ARTS requires that appropriate reference to
Council funding be included in all public relations material, press releases, pro-
grams, and in any other copy related to the program. It is expected that you and
the local sponsor will pursue coverage of the program in all newspapers in the area.
Please do not refer to the assistance as a grant. The MSCA does not give grants
under its enabling legislation. The Council's ability to provide financial assis-
tance for cultural events depends on Missourians knowing Council programs. Please
do not jeopardize the funding of your organization in the future by failing to
include all appropriate credits to MSCA assistance.

If this project will receive some federal funding, all printed material must also
include reference to the National Endowment on the Arts. Projects funded in full or
partial amount by federal funds will also be bound by NEA labor assurances regard-
ing prevailing minimum compensation.

SUITE 410, 111 SOUTH BEMISTON
SAINT LOUIS, MISSOURI 63103
PHONE: (314) 721-1672

CHRISTOPHER S. BOND
GOVERNOR

MRS. EMILY RICE
EXECUTIVE DIRECTOR

JOSEPH O. FISCHER
ASSISTANT DIRECTOR

COUNCIL
DAVID H. MORTON
CHAIRMAN

ADAM ARONSON
MRS. CHARLES R. BELL
KENNETH E. BILLUPS
GLENN MAX COOL
LYMAN FIELD

MRS. C. L. GODWIN
MRS. WILLIAM C. HOPKINS
MRS. FRANK MILLER
THOMAS MILLS
EARL L. PETERSEN
PAUL RAVA
MRS. CHARLES RENDLEN, JR.
GEORGE ROSSBOROUGH, JR.
MRS. RICHARD SOUTHERN

STAFF
MRS. LOTTIE WRIGHT
MRS. SHARON ZEHNTNER
MISS SUSAN PARADEE

Any change from the terms of this agreement must be requested by your organization in writing sufficiently in advance of the event to permit time for a written response from this office prior to the event.

Your organization and/or the local co-sponsors should maintain records of projects for at least three years following the date of payment. This is a standard procedure for all funding from state agencies, and auditors have the right to inspect at any time the records of any project using state or federal funds. The local sponsor's records must account for the disposition of all funds received from the MSCA.

All agreements for state funding must provide that there will be no discrimination by local sponsors or performing organizations based on race, color, religion, creed, national origin, sex or age in connection with your project.

Further, state policies and Council guidelines require that you give written notice of such commitments to any labor union with which you have bargaining or other agreements.

Your return of the enclosed copy of this letter, with your signature, will indicate your acceptance of the terms of this agreement. NO AGREEMENT EXISTS UNTIL YOUR SIGNED COPY IS RETURNED TO THIS OFFICE.

Many requests to the Council have been tabled because of insufficient funds. The funds allotted will be reserved for your scheduling until November 1, 1974. By that date, you should have sent to this office a written memorandum listing the information requested above for each performance you have scheduled for the period up to June 30, 1975, for which you plan to use MSCA assistance. After November 1, 1974, any funds not committed and reserved by your memorandum will be free for reallocation by the Council.

If you have any questions, please write.

Sincerely,

Emily Rice

Emily Rice
Executive Director

Name and Organization

cc: David Morton, Chairman
Enclosures: Copy
Sample Invoice
Report Form
Resolution

IMPORTANT NOTICE: Application deadline for projects scheduled to take place between July 1, 1975, and June 30, 1976, is February 1, 1975. Send your brief project outline with your request for new application forms now.

Mo. State Art Council

WILLIAM ROCKHILL NELSON GALLERY OF ART

The William Rockhill Nelson Trust

ATKINS MUSEUM OF FINE ARTS

4525 OAK STREET

KANSAS CITY, MISSOURI 64111

(816) 561-4000

Office of
LAURENCE SICKMAN
DIRECTOR

UNIVERSITY TRUSTEES:

MILTON MCGREEVY
MENEFFEE D. BLACKWELL
HERMAN R. SUTHERLAND

14th March, 1975

Mrs. Emily Rice,
Executive Director,
Missouri State Council on the Arts,
Suite 410, 111 S. Bemiston,
St. Louis, Missouri 63105

Dear Mrs. Rice,

In reply to your letter of March 11th I must say at the outset we have indeed made an error. The letter sent out over the signature of Joan Stanley-Baker was intended for circulation outside the State of Missouri and was not calculated to refer in any way to the educational program sponsored by the Missouri State Council on the Arts. I believe that a number of the people expressing interest in the State of Missouri program have been contacted by phone to correct the matter. There will be, of course, a certain number of lectures in other than our own states, for example Kansas and Nebraska, but these will not come under the Council's sponsorship. A special letter will be sent out throughout the State of Missouri describing in detail the program sponsored by the Council.

The brochure announcing the Exhibition itself, which is sponsored by the National Endowment for the Humanities, was designed for nationwide distribution, and it seemed inappropriate to mention anything so specific as a particular program limited to our state. In any publicity or information we release concerning the Missouri program, full credit will be given to the Missouri State Council on the Arts.

I might ask in this respect what wording you prefer. In regard to the National Endowment for the Humanities we have used the expression "supported by." In the present instance we might say "supported by," or "sponsored by," whichever you prefer, and we will not use the word "grant."

In reference to paragraph 2 of your letter we had understood that the sum of \$150 was all-inclusive covering not only lecture fee but travel as well.

We are most grateful to you for your letter of February 19th with the enclosed list. Invitations to the preview will be posted to all members on the Council. I am sorry your letter of the 19th was not answered earlier, but I have been practically commuting between Kansas City and Washington.

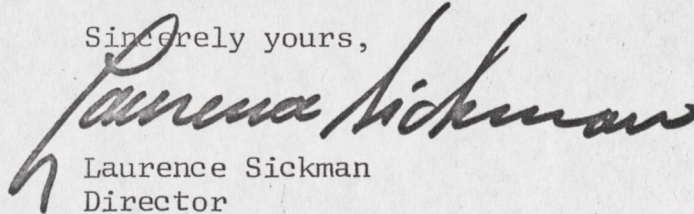
Mrs. Emily Rice

-2-

14th March, 1975

I can well understand your frustration with our switchboard. Because of the extremely heavy traffic we are installing several more trunk lines, and hopefully contact by telephone will be made at least somewhat easier.

Sincerely yours,

A handwritten signature in cursive script, reading "Laurence Sickman". The signature is written in dark ink and is positioned above the printed name and title.

Laurence Sickman
Director

LS:jf



Rob

State of Missouri

Christopher S. Bond, Governor

Department of Consumer Affairs, Regulation and Licensing

Alfred C. Sikes, Director

Missouri State Council on the Arts

Emily Rice, Executive Director

Suite 410
111 South Bemiston
St. Louis, Missouri 63105
Telephone 314/721-1672

March 11, 1975

Mr. Laurence Sickman, Director
Nelson Gallery-Atkins Museum
4525 Oak Street
Kansas City, Missouri 64111

Dear Mr. Sickman:

I have been requested by members of the MSCA to contact your office, again, concerning several aspects of the project on the Chinese Exhibition for which the MSCA is providing \$20,000 financial assistance.

- I. You will note that your Letter of Agreement (dated December 5, 1974) has provisions on publicity for MSCA assistance, (similar to requirements under grants from the National Endowment on the Arts and Humanities): "THE MISSOURI STATE COUNCIL ON THE ARTS requires that appropriate reference to Council funding be included in all public relations material, press releases, programs, and in any other copy related to the program. It is expected that you will pursue coverage of this program in all newspapers in the area. Please do not refer to the assistance as a grant. The MSCA does not give grants under its enabling legislation. The Council's ability to provide financial assistance for cultural events depends on Missourians knowing Council programs. Please do not jeopardize the funding of your organization in the future by failing to include all appropriate credits to MSCA assistance."

Our office has recently received copies of a number of announcements, press releases, brochures, and information on the lecture series and slide presentations from various members of the staff for the Chinese Exhibition. None of the material received includes any reference to financial assistance from the MSCA (although credits are noted for the National Endowment on the Humanities grant).

Mr. Laurence Sickman

Page 2

March 11, 1975

I am certain that the omission of any mention of MSCA funding assistance will be remedied as soon as possible by your staff. Please send us copies of corrected publicity materials for our files so that we can be assured that our guidelines have been complied with on your project.

- II. On February 19, 1975, we wrote your office regarding possible misunderstanding on the utilization of the \$6,000 reserved for up to 40 lectures within the state, at \$150 all-inclusive fee per lecture, to be paid by MSCA, as booked.

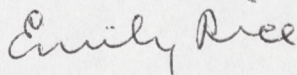
Although we have not yet received a letter responding to our February 19th inquiry, we were informed early last week by MSCA Council Member, Mrs. Charles Price, that she believed that this matter had been adjusted and that up to 40 lectures would be offered without local sponsor cost to interested Missouri groups, from the \$6,000 set aside under your allocation for this purpose.

However, recent mailings of the past week on educational services of the Gallery in conjunction with the Chinese Exhibition received by several Missouri State Council Members from Joan Stanley-Baker, Director, Educational Services (probably as a result of the lists which we furnished your office) give no indication that any financial assistance on this project has been provided by the Council. Furthermore, the mailing lists "costs" as "\$75 plus expenses", not the \$150 fee (including expenses) for which MSCA is to provide full funding (for the first 40 Missouri lectures booked) under the allocation made.

Please let us hear from your office as soon as possible as to what arrangements have been made for the appropriate application of the \$20,000 provided for educational services, and for appropriate recognition of MSCA assistance.

I have tried all day to reach the Museum by phone, without success, to discuss this further with you and/or Ms. Joan Stanley-Baker and/or Sandy Williams or Rob Martin, but your switchboard seems to be overwhelmed with interest over the Chinese Exhibiton. We would appreciate a letter from your office on these matters. Thank you for your attention.

Sincerely,



Emily Rice
Executive Director

ER/jse

cc: Joan Stanley-Baker
Director, Educational Services

SPECIAL NOTE:

Your group expressed interest to the Missouri Council on the Arts to receive a lecturer. If that is still your interest, please write or call us as soon as possible. Since scheduling of speakers is a difficult matter, we want to be sure your organization is included.

Thank you.

SPECIAL NOTE:

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Rob

State of Missouri

Christopher S. Bond, Governor

Department of Consumer Affairs, Regulation and Licensing

Alfred C. Sikes, Director

Missouri State Council on the Arts

Emily Rice, Executive Director

Suite 410
111 South Bemiston
St. Louis, Missouri 63105
Telephone 314/721-1672

March 11, 1975

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Nelson Gallery-Atkins Museum
4525 Oak Street
Kansas City, Missouri 64111

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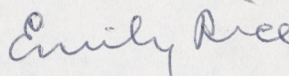
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Sincerely,



Emily Rice
Executive Director

ER/jse

cc: Joan Stanley-Baker
Director, Educational Services



State of Missouri

Christopher S. Bond, Governor

Department of Consumer Affairs, Regulation and Licensing

Alfred C. Sikes, Director

Missouri State Council on the Arts

Emily Rice, Executive Director

Suite 410
111 South Bemiston
St. Louis, Missouri 63105
Telephone 314/721-1672

February 19, 1975

Mr. Laurence Sickman, Director
William Rockhill Nelson Gallery of Art
Atkins Museum of Fine Arts
4525 Oak Street
Kansas City, Missouri 64111

Dear Mr. Sickman:

In response to your telephone request of late yesterday afternoon, we are sending you herewith a copy of our list of community arts councils within the state, members of the Visual Arts Advisory Committee, and a list of museums and other organizations which might be most interested in your lectures (based on responses to my recent questionnaire on gallery programming).

We trust that by contacting these groups, you will be able to place lectures across the state. Of course there may be others interested, this is not an all-inclusive list.

As you will recall, when we spoke on the telephone November 18, 1974, I pointed out that while Council guidelines did not allow for payment of specific travel expenses, they could allow for inclusive fees for lectures which included travel, and we revised your request for the lecture bureau summary from the requested \$75 fee and \$75 travel to \$150 total cost per lecture (to include travel expenses). It was the intent of the Council's allocation to provide \$150 total cost per lecture, as booked, up to a maximum of 40 lectures.

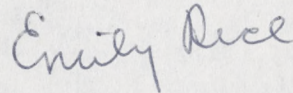
It has been brought to my attention that at least one organization in the state that has been discussing with officials of the Museum the possibility of booking a lecture is under the impression that the local sponsor will have to assume travel costs at their own expense. I am certain that you will see to it that this misunderstanding is cleared up and that those to whom lectures are offered know that the \$150 lecture fee to be paid by MSCA includes travel expenses.

Mr. Laurence Sickman
Page 2
February 19, 1975

We are also enclosing a list of members of the Council. They have all expressed great interest in and support of the Chinese Exhibition, and I am certain they will be pleased to receive your most kind invitation to the opening, although in all likelihood, many will be unable to attend personally.

May I take this opportunity to extend our very best wishes on your outstanding program.

Sincerely,

A handwritten signature in cursive script that reads "Emily Rice".

Emily Rice
Executive Director

ER/sp
Enclosures: Arts Council List
Committees List
Galleries List
MSCA Members List

*Done by phone in
late of mrs.*

The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China
The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts
April 20th to June 8th, 1975

中華人民共和國出土文物展覽

The Nelson Gallery of Art-Atkins Museum of Fine Arts in Kansas City, Mo. announces educational services in conjunction with "The Exhibition of Archaeological Finds of the People's Republic of China," which opens April 20.

- (1) To those groups which have begun their own educational programs relating to the Chinese Exhibition, art history, or history of material culture, the Nelson-Atkins staff can provide advice and materials. Printed and audio-visual materials are now being produced.
- (2) For interested groups which do not have their own programs, the Nelson Gallery-Atkins Museum is offering the services of Staff lecturers. Using slides and other visual materials, these speakers are prepared to address large groups in many areas of the Midwest. Costs are \$75.00 plus expenses.
- (3) For groups planning to be in Kansas City to see the Chinese Exhibition, the gallery can provide speakers at the groups' hotels for an overview of the collection and of Chinese art history in general.

If any of these services fit the planned requirements of your organization, please write or phone the Chinese Exhibition Office at the Nelson Gallery-Atkins Museum.

Yours sincerely,

JSB

Joan Stanley-Baker
Director, Educational Services



*Mrs. State Council
on the arts*

State of Missouri

Christopher S. Bond, Governor

Department of Consumer Affairs, Regulation and Licensing

Alfred C. Sikes, Director

Missouri State Council on the Arts

Emily Rice, Executive Director

Suite 410
111 South Bemiston
St. Louis, Missouri 63105
Telephone 314/721-1672

February 19, 1975

The Friends of Art
Nelson Gallery-Atkins Museum
4525 Oak St.
Kansas City, Mo. 64111

Dear Mrs. Melcher:

This is to follow-up your letter of February 5, 1975, regarding the work-book guide for children on the Nelson Gallery oriental collection, and our follow-up phone conversations.

It is agreeable with us, that in compliance with National Endowment on the Arts procedures for one applicant on joint projects, that the application be filed by the Kansas Arts Commission. As soon as we receive a copy from Mr. Jonathan Katz, we will send to the NEA, a letter supporting the requested services for Missouri.

Upon approval of the grant and the award of funds, we will work out funding details regarding the Missouri services with Mr. Katz.

We wish you the best on your project, and will be happy to work with you.

Sincerely,

Emily Rice

Emily Rice,
Executive Director

ER/11

cc: Mr. Laurence Sickman
Mr. Morton Sosland
Mr. Jonathan Katz

MISSOURI STATE COUNCIL ON THE ARTS
111 South Bemiston, Suite 410
St. Louis, Missouri 63105
(314) 721-1672

MSCA STAFF

Mrs. Emily Rice Executive Director	7456 Parkdale St. Louis 63105	314-726-5866
Joseph. O. Fischer Assistant Director	7525 Buckingham St. Louis 63105	314-721-3969
Mrs. Lottie Wright Administrative Secretary	5836 Cabanne St. Louis 63112	314-863-0632
Mrs. Judy E. Brockett Community Program Coordinator	c/o MSCA, Suite 410 111 South Bemiston St. Louis 63105	314-721-1672
Tim Boeschenstein Community Program Coordinator	812 Leland P.O. Box 2997 St. Louis 63130	314-863-1226
John W. Amberg Community Program Coordinator	8052 Davis Drive, 2E St. Louis 63105	314-725-2864
Ms. Mary D. Bailey Dance Touring Program Coordinator	5295 Waterman, 1E St. Louis 63108	314-361-7070
Miss Susan Paradee Secretary	7165 Weil St. Louis 63119	314-647-8623
Mrs. Jennifer Edmonds Secretary	9260B Fort Sumter St. Louis 63126	314-849-1428
Dr. Mary Catherine McKee ESAA Project Director	Notre Dame College 320 East Ripa St. Louis 63125	314-544-0455

MISSOURI STATE COUNCIL ON THE ARTS
111 South Bemiston, Suite 410
St. Louis, Missouri 63105
(314) 721-1672

COUNCIL MEMBERS

Stanley J. Goodman Chairman	The May Department Stores 601 Olive Street, St. Louis 63101 35 Briarcliff, St. Louis 63124	314-436-3300m
Adam Aronson (1976)	8820 Ladue Road, St. Louis 63124 100 Arundel, St. Louis 63105	314-727-1000 727-4465m
Kenneth Billups (1976)	Sumner High School, 4248 Cottage 63113 5553 Bartmer, St. Louis 63112	314-371-4180 862-3375m
Glenn Max Cool (1977)	2205 N.E. 39th St., Kansas City 64116 Office	816-453-5312m 452-6606
Lyman Field (1975)	600 E. 11th St., Kansas City 64113 5815 State Line, Kansas City 64113	816-842-6031m 333-0137
John Irvin (1978)	P.O. Box 787, Chillicothe 64601 1805 Polk St., Chillicothe 64601	816-646-1330m 646-2148
Ferd La Brunerie (1979)	Eastgate Building, P.O. Box 135, Columbia, 65201 1104 Falcon Drive, Columbia 65201	314-449-5313m 449-2302
Mrs. Dorothy Moore (1978)	Box 665, Sikeston 63801	314-471-5525m
Earl Petersen (1977)	1944 Valleyroad, Springfield 65804 340 Landmark Bldg., Springfield 65804	417-881-2965 866-2707m
Mrs. Carol Price (1979)	5049 Wornall Road, Kansas City 64112	816-753-1134m
Paul Rava (1975)	818 Olive, St. Louis 63101 510 Overhill, St. Louis 63130	314-621-2939m 721-2482
Mrs. Shirley Ann Rendlen (1977)	508 Country Club Dr., Hannibal 63401	314-221-3544m
Roland W. Richards (1979)	4609 Pershing Place, St. Louis 63108 Laclede Steel Equitable Bldg., 10 South Broadway, St. Louis 63102	314-367-7084 621-5800m
Mrs. Nancy Southern (1976)	912 Canterbury Drive, Columbia 65201	314-442-4345m
Mrs. Virginia Swearingen (1978)	717 West Sixth, Sedalia 65301	816-827-1772m

ST. JOSEPH VISUAL ARTS SUB-COMMITTEE

Mrs. J. R. Taliaferro (Teresa) - Chairman
2822 Lovers Lane
St. Joseph, Missouri 64506

Chairman, Allied Arts C., St. Jos.

Mr. David H. Morton
702 Corby Building
St. Joseph, Missouri 64501

James Estes
Missouri Western College
St. Joseph, Missouri

James Broderick
Head of Fine Arts Department
Northwest Missouri University
Maryville, Missouri

Dr. Ralph Gwinn
Head of Humanities Department
Tarkio College
Tarkio, Mo. 64491

KANSAS CITY SUBCOMMITTEE

VISUAL ARTS COMMITTEE
MISSOURI STATE COUNCIL ON THE ARTS

JP
~~Mr. Ralph T. Coe~~
~~Assistant Director~~
NELSON-ATKINS ART GALLERIES
4525 Oak Street
Kansas City, Missouri 64111
(816) 561-4000

Mr. Douglas A. Drake
DOUGLAS DRAKE GALLERIES
4500 State Line
Kansas City, Kansas 66103
(913) 831-3880

Mr. C.F. Myers, III
Partner
DEVINE, JAMES, LABINSKI & MYERS
Architects/Construction Managers
23 Westport Square
Westport Road at Pennsylvania
Kansas City, Missouri 64111
(816) 561-2761

Ms. Janet R. Kuemmerlein
JANET KUEMMERLEIN STUDIOS
1313 Westport Road
Kansas City, Missouri 64111
(816) 561-6481

Mr. Michael J. Greene
VP, Advancement
KANSAS CITY ART INSTITUTE
4415 Warwick Boulevard
Kansas City, Missouri 64111
(816) 561-4852

4/28/74 ✓
ST. LOUIS VISUAL ARTS
PROFESSIONAL ADVISORY COMMITTEE

Emily Pulitzer (Mrs. Joseph, Jr.)
9501 Clayton Road
St. Louis, MO 63124
314/993-2002

Peter Marcus
Art Department
Washington University
St. Louis, MO 63130
314/863-0100

Wanda Penny
Harris Teachers College
3026 Laclede
St. Louis, MO
314/533-3366

George S. Rosborough, Jr.
4245 Forest Park Boulevard
St. Louis, MO 63108
314/533-7800

Eugene J. Mackey III
Suite 1900
611 Olive Street
St. Louis, MO 63101

Mr. Adam Aronson
Mark Twain Bancshares, Inc.
8820 Ladue Road
St. Louis, MO 63124
314/727-1000

Muriel Helfman (Mrs. Sheldon)
737 Yale
St. Louis, MO 63130
314/863-5598

✓ Ms. Alexandra Zaharias
Missouri Concert Ballet
68E Four Seasons
Chesterfield, MO 63017

Dr. Ray B. Lewis
Missouri Youth Symphony
Route 1
Rocheport, MO 65279

Benj. Bird Moore
Mississippi Co. Historical Soc.
500 North Green
Charleston, MO 63834

Mrs. Lue Lozier
Moberly Music Club
RFD #3
Moberly, MO 65270

Parker Rushing
Monett Area Fine Arts Program
Monett R-1 Schools
Monett, MO 65708

Honorable Richard A. King
City Hall
103 North Main
Independence, MO 64050

Mr. Lynn W. Bauer
Vice-Chairman
Municipal Art Commission
14th Floor, City Hall
Kansas City, MO 64106

Mr. Dick Boyt
Big Springs Folk Art Festival
Crowder College
Neosho, MO 64850

Mr. Jack Wood
Newton County Council
on the Arts
P.O. Box 581
Neosho, MO 64850

Mrs. Dwight Maxwell ✓
Nodaway Arts Council
R.R. 4
Maryville, MO 64468

✓ Mr. David Shestak, President
Nodaway Arts Council
Box 55
Maryville, MO 64468

Carroll County Historical Soc. ✓
912 N. Jefferson Street
Carrollton, MO 64633

*Community
Arts Council*

Mrs. Jamie L. McIlroy
Raintree Arts Guild
Box 487
Clarksville, MO 63336

Mrs. Margaret Harwell
Ozark Foothills Council on the Arts
P.O. Box 116
Poplar Bluff, MO 63901

Mrs. Jay W. Burnett, President
Parkville Fine Arts Association
P.O. Box 12082
Parkville, MO 64152

Mrs. Viola Blechle
Perryville Community
Betterment Association
423 North Magnolia
Perryville, MO 63775
Perryville Civic & Literary Club
515 St. Mary's Road
Perryville, MO 63775

Mrs. Don Powell
Pike County Arts Council
Bowling Green, MO 63334

Mrs. W. R. Rowland
Platte County PTA
374 Rock Street
Weston, MO 64098

✓ Mrs. Bea Settle
Poplar Bluff Artists Guild
2308 Earl Lane
Poplar Bluff, MO 63901

Rev. Glen Lochhead, President
Putnam Co. Arts Council
United Methodist Church
Unionville, MO 63565

Marion Egan, Secretary
Putnam Co. Arts Council
Box 305
Unionville, MO 63565

Mrs. Charlene Boyd
Raintree Art Guild
Clarksville, MO 63336

Joel Kramme
Rolla Arts Association
University of Missouri
Rolla, MO 65401

Mrs. Robert B. Oetting
A.A.U.W.
22 Burgher Drive
Rolla, MO 65401

St. Charles Artists Guild
411 Waverly
St. Charles, MO 63301

Mrs. George R. Lovercamp
Helen G. Steele Music Club
200 West Broadway
Sedalia, MO 65301

Mrs. Russell Rehm
Ste. Genevieve Council on
the Arts
481 Robier
Ste. Genevieve, MO 63670

Mr. Darral Dishman
Spiva Art Center
Newman & Duguesne Roads
Joplin, MO 64801

Mr. David Oakley
Music Department
University of Missouri
Rolla, MO 65401

Mrs. Edward Barlow
St. Joseph Allied Arts Council
510 Francis Street
St. Joseph, MO 64501

Mrs. Doris Abbott
Springfield Symphony Society
227 E. Sunshine, Suite 119
Springfield, MO 65804

C. N. Jones
Vernon Co. Council on the Arts
Nevada R-5 Schools
Nevada, MO 64772

Mr. Anthony Turney, Exec. Dir.
St. Louis Arts & Education Council
607 North Grand
St. Louis, MO 63103

Junior Civic Club
P.O. BOX 362
Dexter, MO 63841

Bert Brixey
Wri-Texas Council on the Arts
824 Richards Drive
Mountain Grove, MO 65711

Bro. Cletus Behlmann S.M.
St. Louis County Art Association
Vianney School
1311 S. Kirkwood Rd.
St. Louis, MO 63122

Mrs. Jean Isbell
Jr. Civic Club
Box 362
Dexter, MO 63841

Mrs. Dorothy Davis
Vice-Chairman
Wri-Texas Council on the Arts
Houston, MO 65483

Mrs. Robert Jordan
Salem Culture Club
706 S. Orchard
Salem, MO 65560

Mrs. Joseph Magill
Sullivan Co. Council on the Arts
111 S. Market Street
Milan, MO 63556

Mrs. E.D. Simonsen
Vice-Chairman
Wri-Texas Council on the Arts
Cabool, MO 65445

Mrs. Myrna Rogar
Sedalia Art Association
1315 Maple Lane
Sedalia, MO 65301

Mr. John Mizell
Taney Arts Council
Point Lookout, MO 65726

Mrs. Merrill R. Bay
Women's Art Committee
Route 2, Box 440
Blue Springs, MO 64015

Mrs. Roland Epperson
Senator J.W. Fulbright Museum
Box 117
Sumner, MO 64681

Mrs. John Minton, President
WCCI Humanities Committee
Route 3
Dexter, MO 63841

Mrs. Vivian Womble
Richard B. Harrison Players
4730 Penrose Avenue
St. Louis, MO 63115

Mrs. James Terrell
Sikeston Council on the Arts
835 William Street
Sikeston, MO 63801

Mrs. Miller Buren
99 Club
30 Town and Country Lane
Trenton, MO 64683

Mrs. Tom Morgan
West Plains Park Board
Route 3, Box 600
West Plains, MO 65775

Mrs. Keet McElhaney
Southwest Missouri Museum Assoc.
3744 Cherry St. Road
Springfield, MO 65804

Tri-County Independent Artists
Mr. Jack Elmore
815 Oak Street
St. Charles, MO 63301

Ms. Tracy Thomas, Exec. Director
Mayor's Council on the Arts
622 Commerce Bank Building
Kansas City, MO 64106

Mrs. John M. Cragin
Spiva Art Center
1421 Crestwood
Joplin, MO 64801

Mrs. Joanne Herring
Osage County Art Council
Box C
Linn, MO 65051

Mr. Charles E. McCuistion, Pres.
Community Council on the
Performing Arts
173 Country Club Drive
Nevada, MO 64772

West Plains, MO 65775
906 Highway 63 North
West Plains Council on the Arts
Ms. Karen E. Bauer

Miss Glenda Ward
Area Arts Council
Cassville, MO 65625

Art Research Center
820 East 48th Street
Kansas City, MO 64110

Audrain County Historical Soc.
Mrs. Walter Staley
15 South Jefferson Road
Mexico, MO 65265

Mr. Lakenan Barnes
Audrain County Historical Soc.
15 South Jefferson Road
Mexico, MO 65265

Mrs. Fred Lethco
Ava Art Club
Box 343
Ava, MO 65608

Mrs. Carl Burchfield
Audrain Fine Arts Council
600 Woodlawn Avenue
Mexico, MO 65265

Mr. John Butler
Bates County Council
on the Arts
1015 Neosho Boulevard
Neosho, MO 64850

Mrs. Frank Berry
14 Cardiff Lane
Hannibal, MO 63401

Mrs. R. Broyles
Bethany Community Betterment
Association
604 South 25th
Bethany, MO 64424

Mr. John Bunnegan
Bolivar Community Concerts
Bolivar, MO 65613

Mrs. Roberta Newlon
Butler Arts Council
807 Country Club Drive
Butler, MO 64730

Mrs. H. Thompson
Caldwell County Arts Council
511 North Frame Street
Hamilton, MO 64644

Daryl Currier
Camdenton Civic Association
P.O. Box 604
Camdenton, MO 65020

Mr. Jack Kohrumel
Southeast MO Council on the Arts
P.O. Box 901
Cape Girardeau, MO 63701

Ms. Marjorie Suedekum
Cape Girardeau Creative Arts
Guild
410 East Themis
Cape Girardeau, MO 63701

Mr. Richard Brownlee
Capital City Council on the Arts
1006 Fairmount Court
Jefferson City, MO 65101

Mrs. W. Baker Browning
A.A.U.W.
Route I
Carrollton, MO 64633

Mr. & Mrs. Robert Platt
Carthage Council on the Arts
Fairview & 11th Roads
Carthage, MO 64836

Mrs. J. W. LeCompte
Cassville Silver Leaf Benefit
Club
1501 Townsend
Cassville, MO 65265

Mr. William Maupin
Chillicothe Fine Arts Council
1401 Lambert Drive
Chillicothe, MO 64601

Mrs. Max Cull
Clinton Community Arts Council
501 East Clinton Street
Clinton, MO 64735

Ms. Polly Anna Dunavant
Columbia Art League
12 North Tenth
Columbia, MO 65201

Mrs. Earl Straub
Columbia Art League
1711 University Avenue
Columbia, MO 65201

Dr. E. Lawrence Bahn, Jr.
Community Concert Association
Cape Girardeau, MO 63701

Mr. O. H. Doetsch
Community Drama Fund
4 North 8th Street
Room 220
St. Louis, MO 63101

Mrs. Thomas Tucker
Cuba Arts Council
608 Oak
Cuba, MO 65453

Mr. Percy Pasco
Cuba Arts Council
P.O. Box 568
Cuba, MO 65453

Mr. George R. Holley, Pres.
Grundy County Friends of
the Arts Council
710 Town & Country Lane
Trenton, MO 64683

Mrs. Baker Browning
A.A.U.W.
Compromise Hill, Rt. 1
Carrollton, MO 64633

Mrs. Norma Wierzbicki
Excelsior Springs Midwest
Cultural Center
514 East Excelsior
Excelsior Springs, MO 64024

Mrs. Sue P. Ford
Fayette Branch, A.A.U.W.
Fayette, MO 65248

Mr. Vance Cherbonnier
Ferguson Historical Society
114 Darst Road
St. Louis, MO 63135

GALLERY DEVELOPMENT CONFERENCES

ST. LOUIS, APRIL 4, 1975
KANSAS CITY, MAY 3, 1975

1. Name
Organization
Address
 - a) Other representatives to conferences
 - b) Types of exhibits shown by organization
 - c) Permanent collection? (Yes or No)
Description
Will or will not lend
 - d) Size of exhibition space (dimensions)
 - e) Lighting

2/22/75
GALLERY DEVELOPMENT CONFERENCES: ST. LOUIS, APRIL 4, 1975

✓ 1. Al Beck

Culver Stockton College
Canton, MO 63435

- b) Visual arts covering all media--Exhibitions from local, state and national sources.
- c) Yes
Print collection
Will lend
- d) Main floor, 20' x 34' 175-200 linear feet
Balcony, 20' x 14'
Lobby, 12' x 28'
- e) Incandescent plus lightolier tracks

✓ 2. Rick Proctor, Assistant Professor of Art
Southeast Missouri State University

Cape Girardeau, MO 63701

- b) Visual arts, emphasis on two-dimensional
- c) Yes
Coughlin Wunderlich prints
Will lend
- d) Hallways, 120 linear feet
(New gallery forthcoming in building soon to be completed.)
- e) Overhead

✓ 3. Saul S. Weinberg

Museum of Art & Archaeology (Will attend both conferences)

Ellis Library 4D11

University of Missouri

Columbia, MO 65201

- a) Richard G. Baumann, Curator
- b) Art and Archaeological
- c) Yes
Prints; Classical archaeological artifacts.
Will lend
- d) The museum space (7000 sq. ft.) in our renovated building will be devoted to our permanent collection; only a very small portion will be flexible.

2/28/75
4. Dr. Lawrence H. Feldman
Museum of Anthropology
100 Swallow Hall
University of Missouri
Columbia, MO 65201

- a) Margaret Marshall Sensintaffar
- b) Anthropology
- c) Yes
Problem with insurance
Will lend
- d) Room size, 100' x 50' 400-500 linear feet
- e) Incandescent and fluorescent, no natural light

5. Angela Stack, Gallery Manager
Florissant Valley Community College Art Gallery
3400 Pershall Road - I. R. Building

- b) Art - painting, sculpture, photography graphic design & illustration
- c) Yes
Our collection is made up of prints obtained from the Roten Gallery as commission on sales made at FVCC.
Will lend
- d) Room size, 22' x 40'; 9' ceiling 22' x 40' linear feet
- e) Overhead movable spots

6. Shirley A. Rendlen
Hannibal Foundation, Inc.
Suite 508-9 B & L Building
Broadway at Third
Hannibal, MO 63401

- a) Mr. & Mrs. Chas. Anton

7. Robert W. Varnam
Jefferson College Art Department
Hillsboro, MO 63050

- a) Sally Wehrman
Richard Meyers
- b) Educational, art, craft, photographic
- c) Yes
Will not lend
- d) 15' x 20', 70 linear feet
- e) Fluorescent

- 2/23/75
9
8. William K. Wight
Division Parks & Recreation
P.O. Box 176
Jefferson City, MO 65101
 - a) L. T. Shelton, Chief Archaeologist
 - b) Historical restorations, libraries/research, archaeological
 - c) Yes
On-site use of library and research collections, Mark Twain, etc.
Will not lend
 - d) 14-20 State Historic Sites
 9. Mrs. J. D. James, President
Cole County Historical Society
109 Madison
Jefferson City, MO
 - a) Caroline G. Schweer, Curator
Mrs. George A. Rozier
Mrs. Clem F. Storckman, Recording Sec.
 - b) Historical & Library
 - c) Yes
Everything is permanent
Will not lend
 10. Larry Shields, Executive Vice President
Bank of Lake of the Ozarks
Lake Ozark, MO 65049
 - c) No
 - d) Room size, 20' x 20'; 14' x 20'; 20' x 40'
 11. Robert Sunkel, Curator
Percival DeLuce Memorial Collection
Northwest Missouri State University
Maryville, MO 64468
 - b) At the present the Gallery of the Collection concentrates on showings of the works in the Collection - paintings, prints, etc.
 - c) Yes
Many of the paintings, prints which are by other artists than Percival DeLuce, and work of Emma Budlong DeLuce could be lent to other galleries having good security provided that the work is transported by personnel of borrowing organization and insured - No Shipping of Works.
 - d) Room size, 22' x 12' does not include two rooms set up as: a living room; a dining room. 48' 6" linear feet
 - e) Recessed movable incandescent.

12. Eldon R. Burgess, Director
Mexico-Audrain County Library
305 West Jackson Street
Mexico, MO 65265
 - b) Library, educational, historical, arts & crafts, geographic
 - c) No
 - d) Room size, 30' x 50' 260 approximate linear feet
 - e) Indirect fluorescent

13. Estil Eichenger
General Museum
I-70 & Rocheport Exit
Pilot Grove, MO 65276
 - b) Archaeological, arts and crafts, machinery and devices used in the vicinity
 - c) Yes
A case of indian artifacts loaned to museum of yesteryears and could loan out more old crude artifacts.
Will lend.
 - d) 40' x 120'; about 2 acres outside
 - e) Skylights and electric

14. Mrs. Carmea Rand
St. Charles Chamber of Commerce
608 Jefferson Street - P.O. Box 38
St. Charles, MO 63301
 - a) Mrs. Shirley Hutchins
St. Charles Tourist and Convention Bureau

15. George A. Feltz, Museum Director
St. Charles County Historical Society Museum
625 South Main Street - P.O. Box 455
St. Charles, MO 63301
 - a) Mary Lou Ahmann, President of the Society
 - b) House Museum, History, Archaeological, Library, Genealogy Department, and Educational.
 - c) Yes
Furniture, photos, books, artifacts, quilts, coverlets, etc.
Will lend
 - d) 20' x 20' (for exhibits) 80 linear feet
 - e) Indirect and in cases

✓ 16. Harry D. Hendren

The Lindenwood Colleges

St. Charles, MO

b) Art, photographic, crafts

c) Yes

Approximately 75 contemporary prints. Our collection was toured by the MSCA for two years and the crates are still available for shipment. There are also approximately 100 catalogues of the exhibit (illustrated). Will lend.

d) 60' x 80' 330 linear feet

e) Incandescent

✓ 17. Charles E. Buckley

St. Louis Art Museum

Forest Park

St. Louis, MO 63110

b) Paintings, drawings, textiles, sculpture

c) Yes

Will lend for major exhibitions

d) Special exhibition galleries-various sizes

e) Incandescent track lighting

✓ 18. LeRoy R. Brown, Superintendent

Jefferson National Expansion Memorial

11 North Fourth Street

St. Louis, MO

a) Mrs. Annette C. Powers

b) Historical, art, photographic

c) Yes

Moran

Will lend depending upon type of exhibit area and security.

d) Three different room sites; 100-300 linear feet (variable)

e) Electricity

✓ 19. Graham W. J. Beal

Washington University Gallery of Art

Steinberg Hall

St. Louis, MO 63130

b) Mainly art and mainly "modern"

c) Yes

Will lend on condition that security arrangements are at least equal to ours. As this is an insurance stipulation it cannot be waived.

d) Total exhibition space - 11,040 sq. ft. 1000 linear feet

e) Floor and fluorescent

20. Mrs. Dorothy Farley
Craft Alliance Gallery
6640 Delmar Boulevard
St. Louis, MO 63130
b) Craft-educational
c) No
d) 15' x 45' 150 linear feet
e) Incandescent ceiling spots
21. Rev. M. B. McNamee, S.J.
Cupples House
3673 West Pine Boulevard
St. Louis, MO 63108
a) Ruth Haimann
b) Art, historical, educational
c) Yes
Lithographs
Will lend
d) Central room - 1296 sq. ft.; East room - 515 sq. ft.;
South West room - 484 sq. ft.; Middle West room - 365 sq. ft.
e) Incandescent, fluorescent and flood lighting
22. Dean Virginia Hagebush
Meramec Community College Library
11333 Big Bend Boulevard
St. Louis, MO
a) Damans Ann Schmitt
b) Faculty, student and community art shows, crafts, photographic, hobbies,
historical and cultural
c) No
d) 160 linear feet
e) Natural and diffused neon
23. Eugene J. Hanes, Director of Education
McDonnell Planetarium
5100 Clayton Road
St. Louis, MO 63110
b) Educational, historical, library, art, photographic
c) Yes
d) 16,000 sq. ft. (largest exhibit area of any planetarium in existence.
e) Indirect

2/28/75
[Signature]

24. Dr. Peter H. Raven
Missouri Botanical Garden
2315 Tower Grove Avenue
St. Louis, MO 63117
a) James R. Reed
b) Library, art, photographic
c) Yes
We prepare touring exhibits of botanical art and illustration
Will lend
d) 500 sq. ft. 50 linear feet
e) Incandescent
25. Hollister S. Smith
St. Louis Medical Museum
3839 Lindell Boulevard
St. Louis, MO 63108
a) Mrs. Susan Priest
b) Medical, historical, and health education.
c) Yes
Will not lend
d) 3,000 sq. ft. 200 linear feet
e) Overhead chandelier plus spot lights
26. Mrs. Jean L. Crowder, State Art Chairman
Missouri Federation of Women's Clubs
439 North Jackson Avenue
University City, MO 63130
b) Educational, historical, arts and crafts.
c) Yes
We have 50 mat backed paintings of painters over the past 200 years of
our country's history which we are sending to schools and groups throughout
the state in keeping with our country's Bicentennial celebration.
Will lend
27. Sylvia S. Walters
Gallery 210
University of St. Louis Fine Arts Department
8001 Natural Bridge Road
St. Louis, MO
b) Primarily art, also photographic, craft, archeological, historical
c) No
d) 70 linear feet
e) Track flood and spots

2/28/75
gk

GALLERY DEVELOPMENT CONFERENCES: KANSAS CITY, MAY 3, 1975

- ✓ 1. John Irvin
Chillicothe Fine Arts Council
P.O. Box 787
Chillicothe, MO 64601
- ✓ 2. Pat Klobe, Extension
University of Missouri
Columbia, MO 65201
b) Educational, art, craft, design
- ✓ 3. Eric Gill, Chairone
Ann Decker, Staff Advisor
Exhibits Committee
University of Missouri
203 Brady Commons
Columbia, MO 65201
 - a) Ingrid Sletten
Susie Fiegel
Eric Gill
 - b) Art, craft, photographic, anything of interest in the arts.
 - c) Yes
The collection is in the form of an Art Lending Library available to students for rent per semester.
Will not lend
 - d) 768 sq. ft. 76 linear feet
 - e) tracked lighting - 16, 150 watt Dramalux lights
- ✓ 4. Lawrence Rugolo, Department Chairman
Department of Art
A 126 Fine Arts Center
University of Missouri
Columbia, MO 65201
 - a) Eric Rutherford, Exhibition Committee Chairman
 - d) 34' x 58' 150 linear feet
 - e) Spot and fluorescent

5. Gary L. Hennigh
Department of Housing and Interior Design
University of Missouri
Columbia, MO 65201
 - b) Art, craft, educational, photographic
 - c) Yes
Some historic textiles
Will lend
 - d) 30' x 12' 40 linear feet
 - e) Tract spotlights

6. Saul S. Weinberg
Museum of Art & Archaeology
Ellis Library 4D11
University of Missouri
Columbia, MO 65201
 - a) Richard G. Baumann, Curator
 - b) Art and Archaeological
 - c) Yes
Prints; Classical archaeological artifacts
Will lend
 - d) The museum space (7000 sq. ft.) in our renovated building will be devoted to our permanent collection; only a very small portion will be flexible

- ✓ 7. Mrs. Beverly B. Holsman
Winston Churchill Memorial and Library
Fulton, MO
 - a) Mrs. Linda F. Becker
 - b) Educational, historical, some art, and photographic
 - c) Yes
Only the photographic collection which is mounted
Will lend
 - d) 150' 85 and 117 linear feet
 - e) Lightolier track lighting

8. Mrs. Virginia L. Monroe, Art Supervisor
Glasgow Public Schools RII
Glasgow, MO 65254
 - b) Art
 - c) No
 - d) Large hall 50 linear feet
 - e) Fluorescent

- ✓ 9. Shirley A. Rendlen
Hannibal Foundation, Inc.
Suite 508-9 B & L Building
Broadway at Third
Hannibal, MO 63401
a) Mr. & Mrs. Chas. Anton

- ✓ 10. Mr. Darral Dishman
Spiva Art Center, Inc.
Newman and Duquesne Roads
Joplin, MO 64801
a) Mrs. John M. Cragin
Mrs. William Putnam
Mrs. Duane Hunt
b) Art, photographic, painting, sculpture, etc.
c) Yes
Will not lend
d) 52' x 93' 266 linear feet
e) Recessed and track spots

- ✓ 11. Mrs. Martha Crow
Avila Art Department Gallery
Avila College
11901 Wornall Road
Kansas City, MO
b) Student art; visiting artists' exhibits (includes photography)
c) Starting a collection--will be able to lend at a later date
d) 30' 3" x 15' 8" 87 linear feet
e) 21 spot lights attached to ceiling

- ✓ 12. John W. Lottes, President
Charlottee Crosley Kemper Gallery
Kansas City Art Institute
4415 Warwick Boulevard
Kansas City, MO 64111
a) Sherry Cromwell Lacy, Director of Exhibits
b) Gallery stresses the educative but also strong community appreciation
in an exhibition program presenting mostly fine art and photography and
some exhibitions focused on historical archaeological, craft concentration.
c) Yes
A number of works from the Kansas City Art Institute Permanent Collection
have been lent to various galleries.
Will lend

13. Sara Wallace, Creative Research Manager
Creative Library - Hallmark Cards, Inc.
25th and McGee
Kansas City, MO 64141
- b) For artistic stimulation for our staff of 350 artists.
 - c) Yes, but it is maintained by other areas in the Company.
 - d) Large open area adjacent to company cafeteria. 136 linear feet
 - e) Fluorescent

- ✓ 14. Trudy McRae
Division of Fine Arts
Northeast Missouri State University
Kirksville, MO
- b) Art--includes craft and photography
 - c) Yes (very small)
Spangler Print Collection including Dürer; Works from traveling shows
No policy yet established for lending collection
 - d) 20' x 50' 140 linear feet
 - e) track lighting

- ✓ 15. James Broderick, Chairman and Gallery Director
Department of Art
Northwest Missouri State University
Maryville, MO 64468
- b) Art exhibitions
 - c) Yes
The Percival De Luce Memorial Collection
Will lend (Contact Robert Sunhil at NWMSU)
 - d) 500 sq. ft. 80 linear feet
 - e) 36 flood light fixtures on ceiling

16. Carolyn Johnson, Librarian
Missouri Military Academy
Mexico, MO
- b) Library
 - c) No
 - d) Use library and hallway for exhibitions

- ✓ 17. Mr. George R. Jolliff
Director of Audio-Visual Media
Audio-Visual Media Department
Meramec Valley R3 Schools
Pacific, MO 63069
- b) Educational, historical, art
 - c) Yes
Reproductions only
 - d) 20' x 30' 30 linear feet
 - e) Flo-neon

7/28/75

18. Jacquelyn Rush
North Kansas City Public Library
715 East 23rd Avenue
North Kansas City, MO
- b) Art
 - c) We circulate art reproductions
 - d) 34 linear feet

19. Marjorie P. Buckner, President
Pleasant Hill Historical Society, Inc.
1710 Russell Road
Pleasant Hill, MO 64080
- b) Historical, educational, old crafts, photography
 - c) Yes
At the present time we do not have anything which would be of interest other than locally.
 - d) 40' x 17'
 - e) Diffused fluorescent

20. Dr. J. Calvin Holsinger
Evangel College
111 North Glenstone
Springfield, MO
- a) Ray Smennes
 - b) Archaeological, historical, art
 - c) Yes
Indian artifacts, pioneer materials, dioramas (birds)
 - d) 18' x 33' 128 linear feet
 - e) Clerestory windows

21. Donn P. Brazier
Museum of Science and Natural History
Oak Knoll Park
St. Louis, MO 63105
- a) Mittie Jane Schmidt, Exhibits Designer
 - b) Scientific, educational, archeological, art related to nature or science and photographic
 - c) Yes
Some subjects: Wolf, an endangered species; 1904-St. Louis World's Fair, Indians of Missouri; St. Louis Statuary. These exhibits are photographic and include some artifacts.
 - d) 31' x 18' 100 linear feet
 - e) Track lighting on ceiling for flexible flood and spot lighting

22. Jim Ray
Albrecht Art Museum
2818 Frederick Boulevard
St. Joseph, MO
a) Mrs. J. R. Laliaferro
b) Art
c) Yes
Will lend

23. Crawford Edwards, Art Director
Clayton School District
7530 Maryland Avenue
St. Louis, MO 63105
b) Children art - both two and three dimensional, special traveling exhibits, etc.
c) Yes
Only reproductions
Will lend on exchange basis - children art
d) Varies--depends on school
e) Standard--one school does have light tracks

- ✓ 24. Kenneth Meredith
Art Department
Central Missouri State University
Warrensburg, MO
b) Educational, art, craft
c) No
d) 50' x 25' 125 linear feet
e) Gallery type

CAT

16th December, 1975

Miss Meredith Palmer,
Arts Analyst,
Division of the Advisor on the Arts,
Bureau of Educational & Cultural Affairs,
Department of State,
2201 C Street N.W.,
Washington, D.C. 20520

C Dear Meredith,

Be sure I realise how busy you must be,
and how demanding affairs are on your time.

O Nonetheless, could you find a moment to
acknowledge receipt of my letter and enclosures
of December 4th. Inasmuch as this contained
copies of some of our correspondence with Mr.
Hsieh, we would like acknowledgement for our
records that you have received it.

P With every good wish for the holiday
season.

Sincerely,

Laurence Sickman
Director

Y LS:jf

Please Return To: MISSOURI STATE COUNCIL ON THE ARTS, 111 South
Bemiston, Suite 410, St. Louis, MO 63105.

FROM: Mr. Laurence Sickman, Director
Nelson Gallery-Atkins Museum
4525 Oak Street
Kansas City, MO 64111

RE: FY '75
Application # VAL3
Project Title Educational Programs relating to the Exhibition
of Archaeological Finds of the People's Republic of China

Check one of the following concerning your acceptance of funds.

_____ Allocation accepted as follows: Please forward a letter
of agreement.

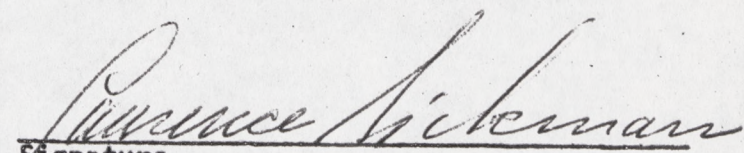
AMOUNT ALLOCATED: \$20,000*

For up to 40 lectures as booked at \$150 each; production costs of
audio-visual program as per budget; and printing (pamphlet of essays
to accompany tapes).

*By Council vote, a 3% reserve will be withheld (\$600) and will be
available for expenditure only if the reserve is released by the State.

_____ Allocation accepted with changes noted. Describe: _____

_____ Allocation not accepted. Reasons: _____


Signature

November 26, 1974

Dear Mr. Sickman:

Enclosed is a letter of "Request for Acknowledgment of Allocation", an acceptance form, two copies of a letter of agreement, a sample invoice, and a copy of the resolution.

Please return to our office as soon as possible one (1) signed copy of the letter of agreement and the signed acceptance form. One letter of agreement and the other remaining material is for your files.

If you have any questions, please feel free to contact our office at 721-1672.

Sincerely,

Emily Rice

Emily Rice
Executive Director
MISSOURI STATE COUNCIL ON THE ARTS

Signed & returned $\frac{17}{2}$

Budget
CAT

19th November, 1974

Mrs. Charles H. Price, II,
5049 Wornall Road,
Kansas City, Missouri 64112

Dear Carol,

C Enclosed is a copy of our full budget and our proposal to the State Arts Council.

C We have modified our NEH budget to include \$20,000 requested from the MSCA. Hopefully I can discuss this with you by telephone before you leave for the meeting.

O All of the best.

Sincerely,

P Laurence Sickman
Director

LS:jf

Y Same letter to Lyman Field

CAT
MSCA

18th November, 1974

Mrs. Emily Rice,
Executive Director,
Missouri State Council on the Arts,
Suite 410, 1118 South Bemiston,
St. Louis, Missouri 63105

C Dear Mrs. Rice,

Enclosed is a copy of our complete budget to which, as you advised, I have added the projected \$20,000 from the Missouri State Council on the Arts.

O There may be some modifications in this budget, not in specific amounts but in various allocations, however I think it is highly probable that it will stand very much as the document I am forwarding you.

P If you have any other questions do let me know.

Thanking you for all your kindnesses in this matter, I am,

Sincerely yours,

Y Laurence Sickman
Director

LS:jf

Enc.



State of Missouri

Christopher S. Bond, Governor

Department of Consumer Affairs, Regulation and Licensing

Alfred C. Sikes, Director

Missouri State Council on the Arts

Emily Rice, Executive Director

Suite 410
111 South Bemiston
St. Louis, Missouri 63105
Telephone 314/721-1672

November 8, 1974

Mr. Laurence Sickman, Director
William Rockhill Nelson Gallery of Art
4525 Oak Street
Kansas City, MO 64111

Dear Mr. Sickman:

I was happy to receive your letter of November 5th saying you will be able to attend our November 22nd meeting and give to the Council members a short presentation on the exhibit.

I would greatly appreciate receiving your formal application and proposed budget before November 15th so that we can process it before presentation to the Council. Council members have requested that materials be sent to them prior to the meeting so that they will have an opportunity to review the project.

Looking forward to hearing from you soon.

Sincerely,

Emily Rice
Executive Director

ER/sp

As guidelines have been adopted to meet present needs. It is understood as needs are met, details may change.

Evaluation of application is based on the following:

1. A clear statement of the purpose of the project.
2. Council will respond to reports of previous performance and program success including administrative responsibility to both written and verbal agreements with MSCA by performing and sponsoring organization.
3. Personnel of the implementing organization should be able to mature a program as originally designed and complete the project objectives as agreed upon.
4. Projects should attempt to foster growth and development of the arts in one or more of the following ways:
 - a. Introduce the arts to new audiences
 - b. Preserve and enrich the cultural resources and cultural institutions of the state
 - c. Serve disadvantaged areas, urban and rural
 - d. Involve minorities in planning and fulfillment of the project
 - e. Present a new approach or an innovative idea
 - f. Encourage excellence in all of the arts
 - g. Involve Missouri artists in Missouri communities through responsible organizations
 - h. Include presentations in schools at all levels (College and University based projects should encourage participation by the general public)
5. FINANCIAL REQUIREMENTS
 - a. Funds will be awarded only for projects within the State of Missouri*
 - b. Usually Council funds should be matched 50/50 by local funds**
 - c. In-kind support limited to 10% of total project cost
 - d. Budget for the project should be accurate, detailed and appropriate to the purpose of the project
6. The Council ordinarily DOES NOT FINANCE:
 - a. Capital improvements:
 - (1) new construction
 - (2) renovation
 - (3) restoration
 - b. Supplies and equipment items (except possibly when essential to completion of project)
 - c. Touring or performances by non-professional groups
 - d. Commission of
 - (1) original manuscripts
 - (2) compositions
 - (3) plays, etc.
 - (4) films
 - e. Employment of permanent personnel in institution or organizations on a continuing basis
 - f. Employment of supplementary or short-term personnel for services to an

are not open to the public

- g. Acquisitions of property
- h. Travel costs
- i. Scholarships

II. Successful applicant will be required to:

1. Sign a letter of agreement detailing terms with the MSCA and various other agreement forms when applicable.
2. Publicize Missouri State Council on the Arts support during advance publicity and in any printed material used in the project such as programs, handbills, posters, etc.
3. Submit on a Council supplied form within 30 days of completion of the project the following:
 - a. A written financial report
 - b. A program evaluation
 - c. Publicity materials resulting from the project, including: publication materials, photographs and news stories

Categories of projects include such items as:

- Touring performances with professional companies
- Technical assistance to both professional and non-professional companies
- Special Community projects (resident performances, in-house exhibits, Artists-In-Residence, one-time projects designed to serve a specific need)
- Traveling exhibits
- Workshops, conferences and festivals
- Demonstrations, lectures, enrichment projects for civic groups

*Note: Exception is made when Missouri is a participant in projects carried out in co-operation with other State Arts Councils.

** Special consideration in the percentage of Council support can be requested in writing to the Council office, based on cost of event in relationship to the following:

- 1) seating capacity of facility
- 2) population of community
- 3) population of surrounding area (for potential drawing abilities)
- 4) economic profile of community and surrounding area
- 5) history of community support for cultural projects.

1705CA
CAT

5th November, 1974

Mrs. Emily Rice,
Executive Director,
Missouri State Council on the Arts,
Suite 410, 111 South Bemiston,
St. Louis, Missouri 63105

Dear Mrs. Rice,

C Thank you so much for your letter of October 23rd which I would have answered earlier but I have been out of the city.

O Marc Wilson, Curator of Oriental Art, who is Administrator of the Exhibition, is spending the rest of this week in Washington meeting with the National Gallery and the Department of State. Upon his return we will be able, I am confident, to forward to you a definite proposal for educational programs in the State of Missouri, and a budget.

P I would welcome the opportunity to present this matter to the Council on November 22nd at Hannibal, and currently am planning to be with you at that time.

All good wishes.

Sincerely yours,

Y
Laurence Sickman
Director

LS:jf



MISSOURI
STATE
COUNCIL
ON
THE
ARTS

October 23, 1974

SUITE 410, 111 SOUTH BEMISTON
SAINT LOUIS, MISSOURI 63105
PHONE: (314) 721-1672

CHRISTOPHER S. BOND
GOVERNOR

MRS. EMILY RICE
EXECUTIVE DIRECTOR

JOSEPH O. FISCHER
ASSISTANT DIRECTOR

COUNCIL
DAVID H. MORTON
CHAIRMAN

ADAM ARONSON
MRS. CHARLES R. BELL
KENNETH B. BILLUPS
GLENN MAX COOL
LYMAN FIELD
MRS. C. L. GODWIN
MRS. WILLIAM C. HOPKINS
MRS. FRANK MILLER
THOMAS MILLS
EARL L. PETERSEN
PAUL RAVA
MRS. CHARLES RENDLEN, JR.
GEORGE ROSEBOROUGH, JR.
MRS. RICHARD SOUTHERN

STAFF
MRS. LOTTIE WRIGHT
MRS. SHARON ZEHNTNER
MISS SUSAN PARADEE

Mr. Laurence Sickman, Director
William Rockhill Nelson Gallery of Art
Atkins Museum of Fine Arts
4525 Oak Street
Kansas City, MO 64111

Dear Mr. Sickman:

Thank you for your letter of October 17th which outlines your proposed plans for the Chinese Exhibition.

The Council is planning to meet on November 22, 1974, at the Holiday Inn in Hannibal, Missouri beginning at 9:30 a.m. and continuing throughout the day. We would welcome your attendance at this quarterly meeting.

This meeting would be a good opportunity for you to give to the Council members a short presentation on the exhibit. Please get in touch with me as soon as possible if you would like to do so.

Sincerely,

Emily Rice

Emily Rice
Executive Director

ER/sp

WILLIAM ROCKHILL NELSON GALLERY OF ART

The William Rockhill Nelson Trust

Office of
LAURENCE SICKMAN
DIRECTOR

ATKINS MUSEUM OF FINE ARTS

4525 OAK STREET

KANSAS CITY, MISSOURI 64111

(816) 561-4000

UNIVERSITY TRUSTEES:

MILTON MCGREEVY

MENESEE D. BLACKWELL

HERMAN R. SUTHERLAND

31st July, 1974

Mrs. Emily Rice,
Executive Director,
Missouri State Council on the Arts,
Suite 410, 111 South Bemiston,
St. Louis, Missouri 63105

Dear Mrs. Rice,

The past weeks have seen considerable activity in regard to the exhibition of the Archaeological Finds of the People's Republic of China. This has largely been by way of telephoning between this office, the Department of State, and the National Gallery in Washington.

As I am sure you know, all three - Department of State, National Gallery and the Nelson Gallery - have been extremely anxious to conclude our agreements and articles of protocol with the Chinese mission and officials in Peking. Apparently because of circumstances connected with the opening of the exhibition in Toronto, the agreement has not yet been signed, but it is anticipated by all of us, on or about the time of the opening in Toronto August 7th.

In a recent letter from Carter Brown, Director of the National Gallery in Washington, within their knowledge the exhibition will be scheduled for Kansas City from the 20th of April to the 8th of June. This is a somewhat different date than was at first envisaged. I hope you and your associates will understand our position. I do not feel that we can, with surety outline in the necessary detail an application to the Missouri State Council on the Arts for a grant in aid at this time. I gather from your letter of July 1st that such application should be returned to you by August 1st in order to be ready for your September meeting. This will obviously not be possible.

I am writing now to ask if a delay might be permitted, with the assurance that we would make such application at the earliest date that is practical and in a form that would justify the serious consideration of the members of your Council.

As you know, we have planned with the National Endowment for the Humanities an extensive and vigorous educational program which should be particularly effective in our own state since our citizens will have the greatest opportunity to profit by the exhibition.

A high level meeting with representatives of the National Gallery, the Nelson Gallery and the NEH with the National Committee on United States - China Relations is scheduled to be held in Washington on August 12th, when all possibilities of exploiting the potentials of the

Mrs. Emily Rice

-2-

31st July, 1974

exhibition will be given full consideration. Hopefully we will be able to report to you and your committee shortly after. A meeting of this kind will also help us determine the most effective way in which the generous assistance offered by the Missouri State Council on the Arts can best be employed.

Sincerely yours,

Laurence Sickman
Director

LS:jf

cc: David Morton
Adam Aronson

MARK TWAIN BANCSHARES, INC.

Please thank your Committee for me.
D. C. T. I. is their address

MISSOURI
STATE
COUNCIL
ON
THE
ARTS

July 1, 1974

TO: Mr. Laurence Sickman, Director
Nelson Gallery-Atkins Museum
4525 Oak Street
Kansas City, MO 64111

RE: FY '75
Application # VAL3
Project Title Educational Programs relating to the
Exhibition of Archaeological Finds of the People's Republic
of China

REQUEST FOR ACKNOWLEDGMENT OF ALLOCATION

SUITE 410, 111 SOUTH BEMISTON
SAINT LOUIS, MISSOURI 63105
PHONE: (314) 721-1672

CHRISTOPHER S. BOND
GOVERNOR

MRS. EMILY RICE
EXECUTIVE DIRECTOR

JOSEPH O. FISCHER
ASSISTANT DIRECTOR

COUNCIL
DAVID H. MORTON
CHAIRMAN

ADAM ARONSON
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MRS. C. L. GODWIN
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MRS. FRANK MILLER
THOMAS MILLS
EARL L. PETERSEN
PAUL RAVA
MRS. CHARLES RENDLEN, JR.
GEORGE ROSBOROUGH, JR.
MRS. RICHARD SOUTHERN

STAFF
MRS. LOTTIE WRIGHT
MRS. SHARON ZEHNTNER
MISS SUSAN PARADEE

Expected funds for the fiscal year beginning July 1, 1974, were allocated at the June 21-22, 1974, meeting of the Missouri State Council on the Arts. Over \$2,000,000 in requests were submitted to the MSCA against total program appropriations from state and federal sources of \$7,351,000. That situation required that many worthy programs be cut, which was a difficult process for the Council.

You have been allocated funding of \$20,000* by the Council. This funding is to be used as follows:

For up to 40 lectures as booked at \$150 each; production costs of audio-visual program as per budget; and printing (pamphlet of essays to accompany tapes).

*By Council vote, a 3% reserve will be withheld (\$600) and will be available for expenditure only if the reserve is released by State. Please respond in writing by August 15, 1974, whether or not you will be able to accept the above funding and will be able to mature the program for which you requested assistance from the MSCA. A reply form is attached.

In some instances, it may not be possible to complete programming with less funds than requested. If it is necessary for you to refuse your allocation, rest assured that your decision will be respected. Your rejection of funding will not be interpreted negatively if requests from your organization are submitted in the future. Allocated funds which are not used will be subject to reallocation by the Council at later dates.

Please do not read this preliminary inquiry as a letter of agreement. IF YOU DO DECIDE TO ACCEPT FUNDING AS NOTED ABOVE, A LETTER OF AGREEMENT WILL FOLLOW. If you would be able to accept the Council's allocation only with program, budget-item, or local/matching share changes, please request any such changes from your original application. Changes must receive written approval from the MSCA office in advance.

You will help the arts flourish throughout the state if generated revenues from your projects are such that you would succeed financially without MSCA funds. In that case, you would not have to bill us and your returned funds would be available for Council reallocation. This would be a plus, should you request Council funding in the future.

Members of the legislature who provide funding of state arts programs pay close attention to citizen support, such as personal contact, phone calls, and letters to them regarding support of programs in the state. Your legislators should know your activities. When citizen support is evident to a legislator, that certainly influences his decision making. Should appropriations to the MSCA be increased, it will be possible to further extend funding.

Please keep in touch regarding your organization and programs in your area, and approach the Council for future funding if program ideas present themselves.

Completed applications for projects between July 1, 1975 and June 30, 1976 (FY '76) should reach this office before the first priority deadline, February 1, 1975. A preliminary letter requesting new application forms and outlining your plans for FY '76 can be sent to us any time after September 1, 1974.

REGARDING THE ACCEPTANCE OF ALLOCATED FUNDING FOR FY '75, PLEASE RESPOND ON THE ATTACHED FORM BY AUGUST 15, 1974.

Sincerely,

Emily Rice

Emily Rice
Executive Director

ER/sp

CC: David H. Morton, Chairman

R E S O L U T I O N

-WHEREAS, the Governor of the State of Missouri has promulgated a Code of Fair Practices in implementing the Equal Employment Opportunity Act of 1972 and the Civil Rights Act of 1964 and Section 558.155 Revised Statutes of Missouri, and

WHEREAS, it is the intent and desire of the Missouri State Council on the Arts in all of its activities to pursue a program which does not discriminate in its funding and in its employment practices on the basis of race, color, religion, creed, national origin, ancestry or sex,

BE IT RESOLVED, that the staff and its committees comply in all respects with the Executive Order promulgating the Code of Fair Practices and that the guidelines for Council supported projects be amended to include as Item 5e the following provision:

All agreements for the funding of projects by the Council shall include a provision prohibiting discrimination by the local sponsor or performing organization based on race, color, religion, creed, national origin, sex or age in connection with the project and shall require the contracting entity to give written notice of their commitments under this clause to any labor union with which they have bargaining or other agreements.

NOTE: Contracting groups, please furnish this sample to local co-sponsors of projects.

TO LOCAL CO-SPONSORS: PLEASE FORWARD TO THIS OFFICE DUPLICATE COPIES OF INVOICE ON YOUR LETTERHEAD. SPACE FOLLOWING "FOR:" SHOULD CORRESPOND WITH DESCRIPTION REGARDING YOUR PROJECT ON YOUR COPY OF DEPARTMENTAL DIRECT ORDER.

SAMPLE FORM

INVOICE

DATE

DUE TO:

(Name of Organization)

(Name of Representative)

(Address)

(City, state, zip code)

FROM: MISSOURI STATE COUNCIL ON THE ARTS
111 South Beniston, Suite 410
St. Louis, MO 63105

FOR:

AMOUNT DUE:

Signature of Representative

MISSOURI
STATE
COUNCIL
ON
THE
ARTS

July 1, 1974

SUITE 410, 111 SOUTH BEMISTON
SAINT LOUIS, MISSOURI 63105
PHONE: (314) 721-1672

CHRISTOPHER S. BOND
GOVERNOR

MRS. EMILY RICE
EXECUTIVE DIRECTOR

JOSEPH O. FISCHER
ASSISTANT DIRECTOR

COUNCIL
DAVID H. MORTON
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GEORGE ROSBOROUGH, JR.
MRS. RICHARD SOUTHERN

STAFF
MRS. LOTTIE WRIGHT
MRS. SHARON ZEHTNER
MISS SUSAN PARADEE

Mr. Laurence Sickman, Director
William Rockhill Nelson Gallery of Art
Atkins Museum of Fine Arts
4525 Oak Street
Kansas City, MO 64111

Dear Mr. Sickman:

At the June 21 and 22 quarterly Council meeting, it was decided to set aside a special reserve in the amount of \$20,000 for "The Exhibition of Chinese Archaeological Finds of the People's Republic of China". This reserve will be held until we receive a formal application from the Nelson Gallery requesting specific items of assistance.

It would be our hope that plans for the exhibit would be in final form before the September meeting so that such an application could be submitted to our office, acted upon by the Visual Arts Advisory Committee, and be ready for Council decision at the September meeting. This would require that the application be completed and returned to our office no later than August 1, 1974, so that we could take the proper steps of preparation for the meeting.

If this does not seem possible, it would then have to wait until the November meeting for further action. Looking forward to hearing from you soon.

Sincerely,

Emily Rice

Emily Rice
Executive Director

ER/sp

WILLIAM ROCKHILL NELSON GALLERY OF ART

The William Rockhill Nelson Trust

Office of
LAURENCE SICKMAN
DIRECTOR

ATKINS MUSEUM OF FINE ARTS

4525 OAK STREET

KANSAS CITY, MISSOURI 64111

(816) 561-4000

UNIVERSITY TRUSTEES:

MILTON MCGREEVY

MENESEE D. BLACKWELL

HERMAN R. SUTHERLAND

17th June, 1974

Mrs. Emily Rice, Executive Director,
Missouri State Council on the Arts,
Suite 410, 1111 South Bemiston,
St. Louis, Missouri 63105

Dear Mrs. Rice,

The article which appeared in the Kansas City Star last Sunday was unfortunately somewhat premature and was apparently picked up by their Washington correspondent. I should like to emphasize that the Exhibition in all aspects will be tentative until contract agreements have been signed by the appropriate American committee and representatives of the People's Republic of China.

The Nelson Gallery - Atkins Museum learned less than a month ago from the Department of State that it had been selected for a second showing of "The Exhibition of Chinese Archaeological Finds of the People's Republic of China" in the United States, contingent upon the approval of the government of the People's Republic of China. Time for preparing detailed budgets and schedules of activities has thus been extremely short. The importance and size of the Exhibition, however, have prompted us to draw up as accurate preliminary budgets and plans of accompanying activities as the moment allows with the assumption that the Exhibition will indeed be coming here next Spring.

To give you and your committees a general idea of the nature of the Exhibition and what it entails, together with the kinds of interpretive activities designed to exploit this unique educational and cultural opportunity, I enclose a copy of the project description which we submitted to the National Endowment for the Humanities.

From my conversations with officials of various agencies in Washington I can tell you that it has been decided that the National Endowment for the Humanities, rather than the Endowment for the Arts, will assume the burden of providing principal financial support for the Exhibition here. The Nelson Gallery Foundation will, of course, share this burden. Nonetheless, both the cost of mounting the Exhibition and of the educational efforts demanded by an exhibition of such signal importance, necessitate generous help from outside. Although official approval of our request for a grant from the National Endowment for the Humanities has not been given, the request does seem to be progressing smoothly.

The importance of this Exhibition to the people of Missouri cannot

17th June, 1974

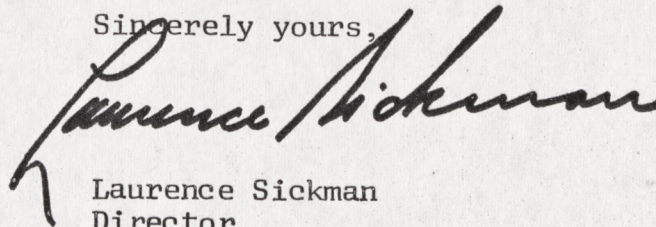
be exaggerated. It is, at once, a privilege, an obligation with demands of first-rate performance from us, and an honor in the cultural field seldom afforded our State. Above all else, the Exhibition gives us an unprecedented opportunity to enliven and broaden the educational and cultural horizon of the people of our State. I feel we would be sadly remiss if we did not exert every effort to make the Exhibition as available and intelligible as possible to all levels of potential audiences across the State. In discussing the Exhibition with Dr. Franklin Murphy, for example, he has suggested that we urge all educational institutions, particularly universities and colleges throughout the area to emphasize all facets of Chinese studies during the 1974-75 academic year.

Even now it is not possible for us to submit a detailed and accurate budget for our proposals to you. Indeed, we can only suggest that in consideration of the importance of this project the Missouri State Council on the Arts set aside certain sums which, if the Exhibition does materialize, can be applied to utilizing every potential of the Exhibition throughout the State. In order to give the Council some idea of the kind of project we hope to finance through a Council grant, I am attaching a brief and incomplete list of the areas in which State funding would be most advantageous to us. This is not definitive, nor is it possible to project a detailed budget. The sums mentioned are only provisional estimates. I feel, however, that funding of \$50,000 from the Missouri Council, as mentioned in Lyman Field's letter of May 30th, could be wisely spent in assuring the maximum value of the Exhibition to the people of Missouri.

I must apologize to you and your associates for the tardiness of this letter but it has not been possible to formulate specific kinds of programs at an earlier date.

Please assure the members of the Council that the Trustees and the staff of the Nelson Gallery will deeply appreciate any consideration they may give this request.

Sincerely yours,



Laurence Sickman
Director

LS:jf

cc: Mr. David Morton

13th June, 1974

Sickman telephoned David Morton, Chairman, Mo. State Council on the Arts

It was Morton's feeling that the State Council should vigorously support the Exhibition and that he hoped they might be able to earmark or set aside, pending an application for grant in aid, a sum of approximately \$50,000. This could be used, according to Morton, not only for educational projects in the state of Missouri, but also for such costs of the Exhibition as the catalogue, etc. He advised that Sickman at an early date, telephone Mrs. Emily Rice, Executive Secretary, in St. Louis, and recommended that at least a letter of intent, if not a direct request for a grant, be sent as early as possible, because a meeting of the Council is set for the 21st of June.

INSTRUCTION SHEET FOR OFFICIAL APPLICATION FORM

\$ \$

\$ \$

We look forward to working with you throughout the coming seasons.

DO NOT WRITE IN THIS SPACE

Date paid _____
Date requisitioned _____
Date encumbered _____
Date _____
File # _____
Date Received Completed: _____

Recommendations:
Committee _____
Staff _____
Council Decision: _____

NOTICE TO APPLICANTS:
Please type. Illegible or incomplete applications
will be returned to applicant and will delay action
on your request. Completed applications for
FY 1975 must be submitted to MSCA office by
FEBRUARY 1, 1974.

FY 1975 OFFICIAL APPLICATION FORM DO NOT WRITE ON REVERSE SIDE

Name or Organization requesting assistance:
Nelson Gallery-Atkins Museum,
4525 Oak Street, Kansas City, Missouri 64111
Street City Zip Phone No.

Representative submitting request:
Laurence Sickman Director, Nelson Gallery-Atkins Museum 816 LO 1 4000

Name Title in above Organization Bus. Phone No.
4525 Oak Street, Kansas City, Missouri 64111 LO 1 5209
Street City Zip Home Phone No.

- (1) Project title: Educational Programs relating to the Exhibition of Archaeological Finds of the People's Republic of China
(2) Circle appropriate category: Dance, Educational Enrichment, Film, Music, Theatre, Visual Arts, Other
(3) Detailed description of Project: (Utilize this space before attaching any additional pages deemed necessary. Give names of all performing groups be sponsored, or names of artists, etc.)

The purpose of this project is to exploit is to exploit the educational potential offered by the exhibition of Archaeological Finds of the People's Republic of China. This extensive exhibition contains some 385 objects ranging in time from skeletal remains of about 600,000 B.C., down through the 14th century of our era, illustrating a vast panorama of cultural evolution in East Asia. The exhibition will be shown at the Nelson Gallery from April 20th to June 8th, 1975. This is the last showing in the Western world, and the exhibition will return from here to Peking.

It is generally conceded that this is a unique opportunity for the people of our state to learn more about one of the great civilizations of the world. It is our hope and expectation that a sizable segment of the population of our state may have the opportunity to see the exhibition.

The basic aim of our project is to prepare as large a number of people as possible for the actual viewing of the exhibition, or at the least, to initiate a state-wide program of education concerning China even for those who may not be able to see the display.

The project consists of three parts. The first is to establish a lecture bureau with a maximum of four trained lecturers who will be available during the months of February, March and April to give illustrated lectures devoted to background material concerning China in general, and specifically the objects contained in the exhibition.

The second part of the program would consist of audio-visual material made up in kits to be distributed throughout the state. Each kit would consist of 80 to 100 slides with a sound tape giving general information and descriptions of the slides. The 4 tapes, calculated to run 25 mins. each, would cover the following subjects: (1) The Emergence of Chinese Civilization from Paleolithic times to about the 9th to 8th century B.C. (2) The Rise of the Chinese State, covering Chinese cultural history from around 700 B.C. to the 3rd century A.D. (3) A history of Chinese Ceramics from Neolithic times to the 14th century. (4) The great T'ang Dynasty. Each of these tapes would be prepared by an acknowledged expert on the particular theme.

These audio-visual kits would be distributed to libraries throughout the state, which are estimated at 170, including college and university libraries. The kit would be accompanied by an explanatory sheet stating the relationship of the material to the exhibition, and since the texts would be adjusted to the average layman, a bibliography for those who wished to pursue the subject in greater depth. These audio-visual kits would become the permanent property of the libraries to which they are distributed. Each tape would, of course, acknowledge the patronage of the Missouri State Council on the Arts.

- (4) Number of persons to be served by project: N/A
(5) Describe, in depth, how this project will help develop the arts in your area and serve the citizens of Missouri.

(continued on attached sheet "A")

(6) Amount requested from MSCA (a) \$20,000 to be used for:

(6A) Itemize: Amount Use

"A"

The textual material prepared by the specialists referred to above will be longer and more detailed than the script adapted from them for the tapes. It is proposed that the four essays be printed in full in pamphlet form for distribution to the recipient libraries.

A detailed budget for these two projects is attached.

(7) Anticipated total budget for this project: (c) \$20,000

NOTE: attach
disc

(7A) Actual cost of contract for performing group or event: (d) Nelson Gallery Staff time, contributed
(7B) Other costs: (e) \$5,000 (describes)

(3) List sources and amounts of other funding for this project: None Total b

\$ From
\$ From
\$ From

(2) Proposed date for project: Feb. Mar. Ap. 75 (10) Facility: N/A (11) No. of seats: N/A

(12) Location of project: Originating at Nelson Gallery, Kansas City, Mo.

City County Address Population

(13) Attendance, estimate: Adults Unknown; Students: Unknown
number number

(14) Estimated cost per capita \$ N/A based on estimated attendance and total budget

(15) Ticket Plan: (describe) N/A

(15A) If tickets are not sold, tell reason: N/A

(16) Ticket prices: Adults \$ N/A; Students \$ N/A

(17) Primary purpose of organization requesting assistance:

Public Art Museum

(18) Is organization incorporated in Mo.? Yes (19) How long? 1926 (20) Is status not-for-profit? Yes
(21) Have funds been previously requested from MSCA by your organization for any project? Yes (21) If so, give your evaluation of
success of this earlier project. (22) Include actual attendance figures.

\$3,000 in 1971 for Junior Educational programs. For evaluation see reports by Larry Eikleberry, Director of Education, Nelson Gallery.

(23) Organization's fiscal year is from 31 Dec. to 31, Dec.

1974

1973

1972

(24) Sources of funds & amounts
memberships

subscriptions

ticket sales

other Does not apply

Foundations,
National Endowment for the Arts

Missouri State Council on the Arts

Other N/A

N/A

N/A

(25) Total Annual budget of requesting organization

(26) How will this project be administered locally and by whom?

Administered by the project office for the Chinese Exhibition, Nelson Gallery, Kansas City, Missouri.

As the official representative of the above organization, I accept responsibility to meet MSCA requirements to provide all information and statistics to process this application. The above facts are true and further details will be provided if required. I will complete all required administrative obligations if the project is funded.

Signature of person submitting request

Date 13 Nov. '74

Please do not attach separate sheet unless space on form is insufficient. Do not write on reverse. (This form, AW-75-1, supersedes all forms previously used.)

AW-75-1

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LECTURE BUREAU AND PRINTING BUDGET SUMMARY

The following estimates are predicated on four trained lecturers delivering a total of forty lectures during February, March, and early April.

1.	Fee for lecturer	\$75.00	
2.	Average traveling expenses	<u>\$75.00*</u>	
	Total cost per lecture	\$150.00	
	Forty lectures delivered throughout the state		\$6,000

* Note: The \$75.00 suggested is for average travel by car. It is realized that in many instances it would be less, but this is balanced by the fact that should the lecturer travel a considerable distance, it would be necessary to stay overnight.

AUDIO-VISUAL
BUDGET SUMMARY

The following estimates are predicated on a series of 4 filmstrips which will be approximately 80 frames of photography each, and 25 minutes of audio each. 170 complete units of each filmstrip, consisting of film, cassette and mailing container, will be required.

CONTENT SPECIALIST/WRITER

\$600 per script x 4 \$ 2,400.00

EDITOR/SCRIPT CONSULTANT

\$500 per script x 4 2,000.00

PRODUCTION COORDINATOR

\$300 per filmstrip x 4 1,200.00

PHOTOGRAPHY

A. 80 photos per filmstrip x 4 = 320

B. 3 to 1 shooting ratio = 960

C. 36 photos per roll into 960 = 27 rolls

D. Kodachrome type A film \$2.99 per roll x 27 80.73

E. Processing \$4.80 per roll x 27 129.60

F. Photographer \$320 per filmstrip x 4 1,280.00

POST PRODUCTION

Record narration.

Opening & closing music, editing, mix,

beep tones \$175 per filmstrip x 4 700.00

PROFESSIONAL NARRATOR

\$125 per filmstrip x 4 500.00

TITLE DESIGN, GRAPHICS, ART WORK

\$200 per filmstrip x 4 800.00

MASTERING

Use of original slides to produce internegative for each filmstrip. \$263.75 per filmstrip x 4

1,055.00

ANSWER PRINTS

One set up 3 per filmstrip(light, med., dark)

30 each x 4 120.00

RELEASE PRINTS

\$1.62 each x 680 (170 units of 4) 1,101.60

DUBBING

Cassettes from 1/4" master tape

\$1.10 each x 680 (170 units of 4) 748.00

PACKAGING

Mailing carton, filmstrip can, cutting, canning and labeling of strips and cassettes

\$1.30 each x 680 (170 units of 4) 884.00

TOTAL

\$12,998.93

November 13, 1974

ESTIMATED PRINTING BUDGET

Printing in pamphlet form of four essays corresponding to the
subject matter of the four tapes

\$1,000

cost of catalog

LAW OFFICES OF
ROGERS, FIELD, GENTRY, BENJAMIN & ROBERTSON

CLAY C. ROGERS
LYMAN FIELD
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JAMES W. BENJAMIN
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MORRIS H. KROSS
REGGIE C. GIFFIN
GARY E. LOWE
JOHN C. COZAD
DOUGLAS N. GHERTNER

816-842-6031
600 EAST 11TH STREET
KANSAS CITY, MISSOURI 64106

314
721-1672

May 30, 1974

Mrs. Emily Rice, Executive Director
Missouri State Council on the Arts
Suite 410, 1111 South Bemiston
St. Louis, Missouri 63105

Dear Emily:

I have the notice of the June Council meeting from Lottie Wright for June 21 and 22 in St. Louis.

I regret very much that I will not be able to be at this important meeting, because Mrs. Field and I will be in Europe at that time.

I congratulate you and David and all the others that worked so hard on the tremendous breakthrough which the Missouri Council made with respect to the budget for fiscal 75.

Mr. Lawrence Sickman, Curator of the Nelson Gallery in Kansas City, has been talking to me and to David about the exciting prospect of the great China exhibition coming to Kansas City next March, sponsored by the Peoples Republic of China. In my judgment, this is one of the most significant art collections which will ever come to Missouri and we are indeed fortunate that our state and the Nelson has been selected as the one place where this world-famous exhibition will come in the United States outside of the National Gallery in Washington.

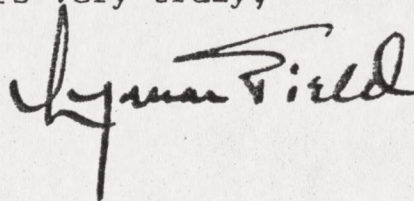
It is my strong opinion that we should support this to the very limit of our funds available. I understand from Mr. Sickman that the cost will be in the neighborhood of \$200,000. The National Endowment for the Humanities is putting up a considerable sum, the sponsors which should include Senator Symington, Governor Bond, National Gallery Directors and others, will be looking to private philanthropy for support, and Sickman estimates to me that they hope to obtain \$50,000 from the Missouri Council. If this funding can possibly be made available, it would be my vote to do it because I do not believe that there will ever be again such a

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cultural opportunity for our state in our lifetimes.

With best personal regards,

Yours very truly,

A handwritten signature in cursive script, appearing to read "Lyman Field". The signature is written in dark ink and is positioned to the right of the typed name "Lyman Field".

LF/peg

cc: Mr. David Morton

home phone: 279-1801

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816-842-6031
600 EAST 11TH STREET
KANSAS CITY, MISSOURI 64106

May 14, 1974

Mr. David Morton
Chairman, Missouri State Council
on the Arts
702 Corby Building
St. Joseph, Missouri 64501

Dear David:

Larry Sickman of the Nelson Gallery just called me to advise about the remarkable international exhibition known as:

The Genius of China, An Exhibition of
Archeological Findings of the Peoples
Republic of China.

This famous art exhibition has already been shown in Paris and in London where it was sponsored by the London Times and the Royal Academy.

It is traveling to North America this fall where it will first be shown in Toronto and then to the National Gallery of Art in December and January.

One other museum in the United States will be selected to receive this remarkable exhibition for showing in March of 1975.

Mr. Sickman is firming up plans on a trip to Washington to obtain substantial support from the National Endowment the State Department and other sources in order to obtain the exhibition for Missouri at the Nelson Gallery.

The over-all total funding is in the neighborhood of \$200,000 and he believes he can prevail on the endowment to take the big end of the support. He will attempt to then fill it out with private philanthropy and other sources. He reasonably and confidentially inquired if

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this was such a worthy cultural event for Missouri as could be supported by the Missouri State Council on the Arts. I unhesitatingly gave him my opinion that it was such a project as we should support, that our budget had been most substantially increased for FY 75 and that the only question would be the dollar amount.

We did not talk dollar figures at all, but I simply gave him my individual and personal assurance that the Missouri Council would undoubtedly want to assist in some fashion.

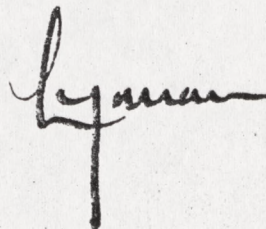
Because I will not be at the June meeting in view of our trip to Europe, I wanted to give you an early warning about this remarkable project for Missouri. Mr. Sickman I know will be getting in touch with you.

It seems to me that the Nelson Gallery is the most appropriate place in America for this remarkable exhibition of Oriental culture and yet in view of the Nelson's great traditions and pre-eminence in this field.

I trust you are convalescing happily and are not letting yourself get too heavily involved for the time being.

Jo Ann joins me in sending our best regards to you and Cobby.

Sincerely, your friend,

A handwritten signature in dark ink, appearing to read "Lyman". The signature is fluid and cursive, with a long, sweeping horizontal stroke at the bottom.

LF/peg